

Adult Education Division Evaluation

Class and Instructor Evaluation

Class # _____ **Class Name:** _____ **Instructor:** _____

- 1 *What was your overall impression of this class?* Excellent Good Fair Poor Unacceptable
- 2 *Were the goals and objectives for this class clearly stated and met?* Yes No If no, why not? _____
- 3 *Was the class length (amount of hours) appropriate for the topics covered?* Yes No If no, why not? _____
- 4 *Was the class size appropriate for the content and location of the class?* Yes No If no, why not? _____
- 5 *Was the pace of the class appropriate for the ability level of the students?* Yes No If no, why not? _____
- 6 *Was the instructor's personal business promoted in the class?* Yes No If yes, what business? _____
- 7 *What other topics do you think should be covered in this class?* _____

8 *Please rate the instructor in the following areas:*

	Excellent	Good	Fair	Poor	Unacceptable	Not Applicable
Instructor's knowledge of the subject matter	5	4	3	2	1	NA
Instructor's level of preparation for each class	5	4	3	2	1	NA
Instructor's methods of communicating information	5	4	3	2	1	NA
Instructor's use of class time	5	4	3	2	1	NA
Instructor's ability to meet the individual needs of each student	5	4	3	2	1	NA
If a text was required for this course, was it an effective instructional tool?	5	4	3	2	1	NA
What is your overall impression of the instructor?	5	4	3	2	1	NA

9 *General comments about class or instructor:*

Program Evaluation

	Excellent	Good	Fair	Poor	Unacceptable	Not Applicable
10 <i>Please rate the following based on the location of your class:</i>						
Classroom furniture and instructional equipment	5	4	3	2	1	NA
Arrangement of classroom	5	4	3	2	1	NA
Computers and/or technology	5	4	3	2	1	NA
Cleanliness of the classroom, restrooms, entries and student lounges	5	4	3	2	1	NA
11 <i>Please rate the Adult Education staff in the following areas:</i>						
Provided accurate information regarding classes and registration procedures	5	4	3	2	1	NA
Greeted you in a friendly, welcoming manner and handled your request efficiently	5	4	3	2	1	NA
If a text was required please rate your experience with our bookstore staff	5	4	3	2	1	NA
12 <i>What is your overall impression of the MCPS Adult Education program?</i>	5	4	3	2	1	NA
13 <i>What other classes would you like to see offered? How could we better serve you?</i>						